

MONTCLAIR PUBLIC SCHOOLS



MONTCLAIR, NEW JERSEY

PUBLIC BOARD MEETING HELD ON

**WEDNESDAY, MAY 4, 2016 AT 4:30 PM
GEORGE INNESS ANNEX ATRIUM
141 PARK STREET, MONTCLAIR, NEW JERSEY**

MINUTES OF THE PUBLIC BOARD MEETING
HELD WEDNESDAY, MAY 4, 2016 AT 4:30 PM
GEORGE INNESS ANNEX ATRIUM
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

1. Meeting Notice at 4:32 pm

B. RESOLUTION FOR EXECUTIVE SESSION

Eve Robinson moved to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters,

NOW THEREFORE BE IT RESOLVED, the Board of Education adjourns to closed session to discuss:

- material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- a collective bargaining agreement and/or negotiations related to it;
- pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- specific prospective or current employees unless all who could be adversely affected request an open session; and/or

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Seconded by Laura Hertzog and approved by a vote of 4-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings				x
Jessica de Koninck	x			
David Deutsch				x
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin				x
Eve Robinson	x			

C. EXECUTIVE SESSION

- D. RETURN TO OPEN SESSION at 8:20 pm

E. STATEMENTS

1. Meeting Notice

F. THE PLEDGE OF ALLEGIANCE

G. ROLL CALL

	PRESENT	ABSENT
David Cummings	x	
Jessica de Koninck	x	
David Deutsch	x	
Laura Hertzog	x	
Robin Kulwin	x	
Anne Mernin	x	
Eve Robinson	x	

Staff Members	15
Members of the Public	40
Members of the Press	4

H. ADMINISTRATION PRESENTATION AND BOARD OF EDUCATION DISCUSSION

1. Algebra/Math
2. Charter School Application
3. Magnet Review
4. Undoing Racism
5. MPL Partnership
6. Review of Draft Agenda for May 16, 2016 Meeting

I. COMMENTS FROM THE PUBLIC

The Board will allow time for the public to comment on agenda and non-agenda items.

J. SUPERINTENDENT’S OFFICE

1. Resolution Re: Mr. David Cummings

Laura Hertzog moved to approve the following resolution:

WHEREAS, Mr. David Cummings has served as a member of the Montclair Board of Education since 2013, and

WHEREAS, Mr. Cummings was an active member of, representative or liaison for, or chaired on the following Board committees:

- Personnel Committee
- Negotiations Committee
- MPA Negotiations Committee
- Policy Committee
- Legal Committee
- Curriculum Committee
- Policy & Legislative Committee
- Special Needs Committee
- Community Engagement, Outreach, and Planning Committee
- Essex County School Boards Association
- Essex Regional Educational Services Commission
- New Jersey School Boards Association
- Urban School Boards Committee for the New Jersey School Boards Association

WHEREAS, Mr. Cummings was committed to his beliefs and was a strong advocate for the Montclair Public Schools,

NOW, THEREFORE BE IT RESOLVED, that the Montclair Board of Education, on behalf of the people of Montclair, extends to Mr. David Cummings its appreciation for his devoted efforts, and

BE IT FINALLY RESOLVED, that the Montclair Board of Education extends all good wishes to Mr. Cummings for the future.

Seconded by Eve Robinson and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

Laura Hertzog moved to approve the following resolution:

WHEREAS, Mr. David Deutsch has served as a member of the Montclair Board of Education since 2013, and

WHEREAS, Mr. Deutsch served as President of the Board during the 2015-2016 school year, and

WHEREAS, Mr. Deutsch was an active member of, representative or liaison for, or chaired on the following Board committees:

- Personnel Committee
- MEA Negotiations Committees
- Negotiations Committee
- Finance Committee
- Finance, Facilities, and Technology Committee
- Policy & Legislative Committee
- Communications Committee
- Facilities and Enrollment Advisory Committee
- Board of School Estimate
- Essex County School Boards Association

WHEREAS, Mr. Deutsch was committed to his beliefs and was a strong advocate for the Montclair Public Schools,

NOW, THEREFORE BE IT RESOLVED, that the Montclair Board of Education, on behalf of the people of Montclair, extends to **Mr. David Deutsch** its appreciation for his devoted efforts, and

BE IT FINALLY RESOLVED, that the Montclair Board of Education extends all good wishes to **Mr. Deutsch** for the future.

Seconded by Eve Robinson and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

Laura Hertzog moved to approve the following resolution:

WHEREAS, Ms. Robin Kulwin has served as a member of the Montclair Board of Education since 2010, and

WHEREAS, Ms. Kulwin served as President of the Board from 2012 to 2014, and

WHEREAS, Ms. Kulwin was an active member of, representative or liaison for, or chaired on the following Board committees:

- Personnel Committee
- MEA and MPA Negotiations Committees
- Finance Committee
- Policy Committee
- Legal Committee
- Communications Committee
- Montclair Communication Intervention Alliance Committee
- Facilities and Enrollment Advisory Committee
- Board of School Estimate
- Essex County School Boards Association
- New Jersey School Boards Association
- PTA Council
- Montclair Fund for Educational Excellence, Inc.

WHEREAS, Ms. Kulwin was committed to her beliefs and was a strong advocate for the Montclair Public Schools,

NOW, THEREFORE BE IT RESOLVED, that the Montclair Board of Education, on behalf of the people of Montclair, extends to **Ms. Robin Kulwin** its appreciation for her devoted efforts, and

BE IT FINALLY RESOLVED, that the Montclair Board of Education extends all good wishes to **Ms. Kulwin** for the future.

Seconded by Eve Robinson and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

Laura Hertzog moved to approve the following resolution:

- WHEREAS,** teachers mold future citizens through guidance and education; and
- WHEREAS,** teachers encounter students of widely differing backgrounds; and
- WHEREAS,** our country's future depends upon providing quality education to all students; and
- WHEREAS,** teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and
- WHEREAS,** our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education proclaims May 2-6, 2016, to be TEACHER APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the Montclair Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

Seconded by Jessica de Koninck and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

5. Resolution Re: Approval of Montclair Board of Education's Letter to the Commissioner of Education in Opposition to the Application for the Establishment of the Fulbright Academy Charter School of Montclair

TABLED

~~moved to approve the following resolution:~~

WHEREAS the Montclair Board of Education on April 18, 2016 approved a resolution expressing its intent to oppose the application for the establishment of the Fulbright Academy Charter School of Montclair,

WHEREAS the Montclair Board of Education operates a successful and nationally-regarded public school system with seven magnet schools serving grades K-5 and three magnet schools serving grades 6-8, and

WHEREAS the establishment of a charter school in Montclair serving 250 to 450 students would result in the State-mandated diversion of funds from the Montclair Board of Education of approximately \$2,625,000 to \$4,725,000, which would threaten the school district’s educational offerings by requiring material reductions in teaching staff and programs, and

WHEREAS N.J.S.A. 18A:36A-4(c) provides that the local board of education shall review a charter school application and forward a recommendation to the Commissioner of the New Jersey Department of Education within 60 days of receipt of the application,

NOW BE IT RESOLVED that the Montclair Board of Education approves the attached recommendation to the Commissioner of the New Jersey Department of Education in opposition to the application for the Fulbright Academy Charter School in accordance with N.J.S.A. 18A:36A-4(c).

Seconded by _____ and approved by a vote of

	AYE	NAY	ABSTAIN	ABSENT
David Cummings				
Jessica de Koninck				
David Deutsch				
Laura Hertzog				
Robin Kulwin				
Anne Mernin				
Eve Robinson				

- 6. Resolution Re: Approval of the Memorandum of Understanding Between the Montclair Fund for Educational Excellence, Inc. (MFEE) and the Montclair Public Schools

Robin Kulwin moved to approve the following resolution:

WHEREAS, the MFEE is an independent nonprofit (501)(c)(3) organization governed by a Board of Directors and operated exclusively for educational purposes including to receive and disburse funds, property and gifts in accordance with law and for the benefit of the Montclair Public Schools, and

WHEREAS, the MFEE is a local education fund that supports the goals of the Montclair Public Schools through additional resources to improve and enhance education for all students who attend the Montclair Public Schools, and

WHEREAS, the Montclair Public Schools is authorized by law to partner with the MFEE for the purpose of enhancing the education for all students who attend the MPS, and

WHEREAS, the parties desire to memorialize their relationship to achieve efficient coordination of efforts to advance their respective purposes and to foster enhanced education to students who attend the MPS,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education accepts the attached Memorandum of Understanding (MOU) dated May 4, 2016 as drafted and the Board Secretary is hereby instructed to execute the MOU upon presentation of a fully signed agreement.

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MEMORANDUM OF UNDERSTANDING BETWEEN
MONTCLAIR FUND FOR EDUCATIONAL EXCELLENCE, INC. (hereinafter, the "MFEE")
AND
MONTCLAIR PUBLIC SCHOOL DISTRICT (hereinafter, the "MPS")

THIS MEMORANDUM OF UNDERSTANDING IS ENTERED INTO BY AND BETWEEN THE MFEE AND THE MPS FOR THE PURPOSE OF MEMORIALIZING THEIR RESPECTIVE OBLIGATIONS AND RIGHTS

RECITALS

WHEREAS, the MFEE is an independent nonprofit (501)(c)(3) organization governed by a Board of Directors and operated exclusively for educational purposes including to receive and disburse funds, property and gifts in accordance with law and for the benefit of the MPS; and

WHEREAS, the MFEE is a local education fund that supports the goals of the MPS through additional resources to improve and enhance education for all students who attend MPS; and

WHEREAS, the MPS is authorized by law to partner with the MFEE for the purpose of enhancing the education for all students who attend the MPS; and

WHEREAS, the parties desire to memorialize their relationship to achieve efficient coordination of efforts to advance their respective purposes and to foster enhanced education to students who attend the MPS.

NOW THEREFORE, in consideration of the mutual covenants, promises and conditions herein contained, the parties agree as follows:

A. Governance of the MFEE

1. The MFEE shall be governed by a Board of Directors as set forth more fully in its Bylaws.
2. An Advisory Board to the MFEE will include, among others, the Superintendent of MPS and a Board of Education member designated by the Montclair Board of Education.

B. Responsibilities of the MFEE

1. MFEE will use its best efforts to solicit, collect, invest and administer funds for the foundation, which shall be used to enrich and enhance the educational environment of the MPS.
2. MFEE shall conduct its activities in such a manner to maintain its status as a tax exempt charitable organization under State and federal law.
3. MFEE, through its Executive Director, will consult with the Superintendent of MPS and the Board of Education to determine District priorities in advance of each school year and to discuss opportunities for alignment of MFEE grants with District priorities.
4. MFEE will work with the Superintendent and the Montclair Board of Education to develop protocols to ensure that school principals and the Superintendent and/or his/her designee(s) have reviewed any grant proposals to ensure that they are not in conflict with school or district policies,

programs, goals and objectives, and to determine the extent to which grant proposals would likely impose supplemental financial and/or administrative burdens on the school district.

5. MFEE will require its personnel to follow all policies and procedures of the MPS related to facility and equipment use, personnel and student information, other confidential information of the District, and all other applicable District policies and procedures.

6. MFEE has fiduciary responsibility for the operation of the Foundation and shall provide the Superintendent and Board of Education an annual financial report following its annual audit as well as access to its Form 990 upon request.

7. MFEE shall obtain informed written consent of the Superintendent of MPS prior to accepting any gift of \$10,000 or more for the benefit of the MPS that contains restrictive terms or conditions.

8. MFEE represents that it maintains valid and current general, professional liability insurance which names MPS, its agents and employees as an additional insured. Proof of said insurance shall be provided to MPS upon execution of this Agreement.

9. MFEE agrees to indemnify and hold harmless the Montclair Board of Education against any and all claims for liability to the extent caused by MFEE's negligence.

10. MFEE agrees that any grants, gifts or bequests to the MPS will be made in accordance with State and federal law.

C. MPS RESPONSIBILITIES

The MPS agrees to provide the following to the MFEE, provided that the District's priorities continue to be addressed and subject to MPS continuing discretion to accept funds from MFEE:

1. Prior to the end of each school year, MPS will share with the MFEE appropriate documentation which identifies District priorities, challenges, proposed projects and resource requirements for the following school year in order to ensure that MFEE's programs and strategies are consistent with the strategic objectives of the District.

2. MPS shall permit the MFEE use of its facilities and administrative resources, consistent with District policies and procedures for the sole purpose of MFEE activities contemplated herein.

3. MPS shall will work with MFEE to develop protocols to ensure that school principals and the Superintendent and/or his/her designee(s) have reviewed any grant proposals to ensure that they are not in conflict with school or district policies, programs, goals and objectives, and to determine the extent to which grant proposals would likely impose supplemental financial or administrative burdens on the school district.

4. Where appropriate, MPS shall acknowledge MFEE contributions and promote MFEE events through its communication platforms to enhance development opportunities.

5. The Superintendent of MPS and a designee from the MPS Board of Education shall serve on the MFEE Advisory Board and shall serve as a liaison between the MFEE and the MPS.

6. MPS agrees that the acceptance of any grants, gifts and bequests offered by the MFEE must be made in accordance with State and federal law.

7. MPS agrees to indemnify and hold harmless MFEE against any and all claims for liability to the extent caused by MPS's negligence.

D. MISCELLANEOUS

1. All notices with respect to the terms of this Agreement shall be sent in writing to the Parties as follows:

As to MFEE:

As to MPS

Masiel Rodriguez-Vars

Executive Director, Montclair Fund for Educational Excellence

2. The parties agree and understand that neither MFEE nor its employees or agents are employees or agents of MPS by virtue of this Agreement. As such, MFEE is solely responsible for compensation and benefits of its agents and employees for services rendered under this Agreement.

3. The parties agree and understand that MFEE does not maintain any rights of exclusivity with respect to obligations under this Agreement and that MPS is not restricted from accepting gifts, grants or bequests from other similar organizations or from partnering with other educational foundation organizations.

MONTCLAIR FUND FOR EDUCATIONAL EXCELLENCE, INC.

Date

ATTEST: Date

MONTCLAIR PUBLIC SCHOOLS

Date

ATTEST: Date

Seconded by Laura Hertzog and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

K. OPERATIONS OFFICE

1. Resolution Re: Renewal of Contract for Asbestos O&M Repairs/Removal 2016-2017 School Year

David Deutsch moved to approve the following resolution:

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on June 2, 2015, for Asbestos O&M Repairs/Removal for the 2015-2016 school year. A contract was awarded to Lilich Corporation, 606 McBride Avenue, Woodland Park, New Jersey, 07424, and they have offered to renew their contract for the 2016-2017 school year at the current bid pricing.

Superintendent's Recommendations: Since the Montclair Board of Education continues to be satisfied with the service provided by Lilich Corporation, it is my recommendation that the Montclair Board of Education renews the contract for Asbestos O&M Repairs/Removal for the 2016-2017 school year at the terms and conditions stated in their attached letter of April 20, 2016.

Seconded by Robin Kulwin and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

- Resolution Re: Renewal of Contract for Electrical System Repairs for the 2016-2017 School Year

David Deutsch moved to approve the following resolution:

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on May 20, 2014, for Electrical System Repairs for the 2014-2015 school year. The contract was awarded to Sal Electric Company, Inc., 83 Fleet Street, Jersey City, New Jersey, 07306. The contract with Sal was renewed for the 2015-2016 school year with no rate increase, and now Sal has offered to renew again for 2016-2017 with no rate increase.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education renews the contract with Sal Electric Company, Inc., for the 2016-2017 school year at the terms and conditions as stated in their letter of March 21, 2016 (see attachment).

Seconded by Robin Kulwin and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

- Resolution Re: Renewal of Contract For On-Call Environmental Consultant Services, 2016-2017 School Year

David Deutsch moved to approve the following resolution:

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any contract, the amount of which exceeds the bid threshold, shall be negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids and bidding therefore if the subject matter thereof consists of Professional Services...", and

WHEREAS, because the district requires On-Call Environmental Services, on June 11, 2015 the Montclair Board of Education issued and received Request for Proposals from various firms providing this service, and

WHEREAS, a contract was awarded to Detail Associates at the base price and hourly rates as stated in their bid, and they have offered to renew their contract for the 2016-2017 school year at the current bid pricing,

NOW THEREFORE BE IT RESOLVED that since the district continues to be satisfied with the service provided by Detail Associates that the Montclair Board of Education approves of the renewal of contract for the 2016-2017 school year.

Seconded by Robin Kulwin and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

4. Resolution Re: Renewal of Contract for Maintenance and Repair Work, HVAC Equipment 2016-2017 School Year

David Deutsch moved to approve the following resolution:

Topic: Supplies, equipment and services anticipated to be in excess of \$40,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on May 29, 2014 for Maintenance and Repair Work, HVAC Equipment for the 2014-2015 school year. The contract was awarded to KCG, Inc., 70 Pine Brook Road, Towaco, New Jersey, 07082, at the hourly rate of \$73.00 for a mechanic, \$65.00 an hour for a helper and a 9% mark-up for materials. We renewed our contract with KCG for the 2015-2016 school year at the then current 1% index rate which increased a mechanic to \$73.73/hour and a helper to \$65.65/hour; mark-up for materials remained at 9%. For 2016-2017, KCG has again offered to renew their contract with no increase because the index rate in effect used a wage adjustment of 0%.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education accepts the recommendation of Board's Engineer and renews the contract with KCG, Inc., for Maintenance and Repair Work, HVAC Systems.

Seconded by Robin Kulwin and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			

Anne Mernin	x			
Eve Robinson	x			

5. Resolution Re: Award of State Contract for Nishuane Play Area

David Deutsch moved to approve the following resolution:

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, “ and

WHEREAS, General Recreation, Inc. has quoted a fee of \$48,000.00 for removal of old playground equipment and purchase and installation of new playground equipment at Nishuane School,

WHEREAS, the Montclair Board of Education has approved the purchase of equipment based on Title 18A:18A-10 from General Recreation, Inc., State Contract #81422, and

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby authorize General Recreation, Inc. to provide the services described above.

Seconded by Robin Kulwin and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

L. HUMAN RESOURCES

1. Resolution Re: Approval of Job Description: Transportation Supervisor

Eve Robinson moved to approve the following resolution:

WHEREAS the Montclair Board of Education requires a Transportation Supervisor to support the needs of the district,

BE IT RESOLVED that the Montclair Board of Education approves the attached job description for Transportation Supervisor pursuant to Board Policy P-2130.

Position Description: Transportation Supervisor

Position Type: Supervisor (Non-Certificated)

Date Posted:

Closing Date:

Location: Central Services

Date Available:

Who We Are:

The Montclair Public School District is dedicated to creating a culture of learning and continuous improvement that provides every child with a high quality, rich, and rigorous education, through a magnet system of integrated schools in which every school represents a strong, diverse, and vibrant community of learners.

What We Need:

The Transportation Supervisor's role is to coordinate and monitor the transportation of eligible students through contracted carriers in accordance with State law and Board of Education policy; coordinate field and athletic trips and the use of district-owned vehicles; organize and schedule the timely establishment of bus routes for all eligible pupils.

Essential Duties and Responsibilities:

- Develop and administer a transportation program to meet all the requirements of the daily instructional program and extracurricular activities;
- Review and provide services that conform with district objectives, policies, and state and federal laws and regulations;
- Prepare bus routes and schedules for all public and non-public schools in the district making use of the computerized transportation system;
- Maintain all district-owned transportation equipment and develop plans for preventative maintenance;
- Prepare and administer the transportation budget in conjunction with the Business Administrator;
- Prepare bid specifications and transportation contracts and manage procurement of transportation services in conjunction with the Business Administrator;
- Investigate accidents, road failures, discipline problems and conformance with training requirements and safety standards; develop and implement a program of preventative safety;
- Monitor and enforce vendor conformance with all legal, regulatory and contractual requirements, including determinations with respect to fines and/or requests for the removal and replacement of bus drivers or aides;
- Ensure effective communication among vendor personnel, the Transportation Office, schools and families with respect to daily transportation issues as they arise;
- Cooperate with school principals and others responsible for planning special school trips;
- Cooperate with school principals in resolving discipline problems occurring on school buses;
- Develop recommendations for future equipment, personnel and contract needs based on a survey of resident students, distances and grade levels;
- Act as liaison with parents for complaints and special requests;
- Maintain positive relationships with the building administration, parents, other staff and students in the buildings;
- Complete and submit all reports required by the State, the Federal government, and the Board of Education;
- Independently assume other related responsibilities and duties within the context of the above performance responsibilities.

Qualifications:

- High school diploma required; Bachelor's degree preferred;

- At least five (5) years prior experience in school transportation preferred;
- Knowledge of the educational processes and the role of school transportation as it relates to those processes;
- Knowledge in computerized communications and data systems;
- Excellent written and oral communication skills;
- Excellent interpersonal skills;
- Strong negotiating skills;
- Ability to present ideas in business-friendly and user-friendly language;
- Exceptionally self-motivated and directed;
- Keen attention to detail;
- Superior analytical, evaluative, and problem-solving abilities;
- Exceptional service orientation;
- Ability to motivate in a team-oriented, collaborative environment;
- Ability to work on site during the hours required;
- On-call availability and periodic overtime;
- Required criminal background check and proof of U.S. citizenship or legal alien status;
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Terms of Employment: 12 month, salary and benefits as determined by the Board

Evaluation: Performance of this job will be evaluated annually in accordance with the Board’s policy on evaluation of non-certified staff.

Seconded by Anne Mernin and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

2. Resolution Re: Denial of Education for Non-Resident Students

Eve Robinson moved to approve the following resolution:

RESOLVED, that upon a hearing being convened by the Montclair Board of Education and the parents appearing but failing to establish residency in Montclair, that the following students, ID #013895, 984329, 020629, 057284, and 009934 are deemed to be non-residents of Montclair and not entitled to attend Montclair Public Schools, and instructs the administration to so notify the parents, with students being permitted to complete the 2015-2016 school year.

Seconded by Anne Mernin and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

- Resolution Re: Approval of Personnel Report with Agreement re: Employee known to Board of Education

Laura Hertzog moved to approve the following resolution:

WHEREAS, the Superintendent has recommended that the Board approved the actions contained in the attached Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Personnel Report of May 4, 2016 including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law.

Seconded by Eve Robinson and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

- Resolution Re: Verification of Payment and, If Necessary, Authorization to Seek Full Restitution of Amounts Due and Unpaid Pursuant to Agreements between the Montclair Board of Education and the Montclair Education Association

David Deutsch moved to approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-16.2(b)(2) requires that a board of education maintain records that determine and demonstrate compliance with finance-related legal and contractual provisions;

WHEREAS, Article 20.9, or other similar provisions, of the Agreements between the Montclair Board of Education (the “Board”) and the Montclair Education Association (the “Association”), dating from at least 2002 require payment by the Montclair Education Association to the Montclair Board of Education to purchase up to 100% of the President of the Montclair Education Association’s work schedule;

WHEREAS, the Board knows of no written records consistent with N.J.A.C 6A: 22A-16.2(b)(2) that prior to 2012, any such payments were made;

THEREFORE BE IT RESOLVED that the Montclair Board of Education directs the Superintendent to determine if a provision similar to Article 20.9 existed in the previous Agreements between the Board and the Association between the years 1979 and 2012 and provide the board with a summary of such findings;

BE IT FURTHER RESOLVED that the Montclair Board of Education directs the Superintendent to determine if payment of all amounts owing the district pursuant to Article 20.9 (or any similar provision) of the Agreements between the Board and the Association during the years from 1980 to the present (the “Agreements”) have been paid, as evidenced by written record, and that the Superintendent provide a written accounting to the Board of all such payments; and

BE IT FINALLY RESOLVED that if the Superintendent cannot find written evidence of full payment of the amounts due the Board pursuant to the Agreements, the Board directs the Superintendent to seek full restitution of all unpaid amounts from the Montclair Education Association.

Seconded by Robin Kulwin

Laura Hertzog moved to postpone the resolution until June 20, 2016

	AYE	NAY	ABSTAIN	ABSENT
David Cummings		x		
Jessica de Koninck		x		
David Deutsch		x		
Laura Hertzog	x			
Robin Kulwin		x		
Anne Mernin		x		
Eve Robinson		x		

David Deutsch seconded, defeated 1-6

Vote on original motion, defeated 1-5-1

	AYE	NAY	ABSTAIN	ABSENT
David Cummings		x		
Jessica de Koninck		x		
David Deutsch	x			
Laura Hertzog			x	
Robin Kulwin		x		
Anne Mernin		x		
Eve Robinson		x		

The underlying resolution was opposed by a vote of 1-5-1.

M. ANNOUNCEMENT OF FUTURE MEETING DATES

The next public meeting of the Montclair Board of Education will be held on Tuesday, May 10, 2016 at 5:30 p.m. in the George Inness Annex Atrium.

N. ADJOURNMENT at 12:25 pm